

JANUARY 9TH, 2003
ELA TOWNSHIP BOARD MEETING
7:30 PM.
AT
VILLAGE OF LAKE ZURICH BOARD ROOM
70 East Main Street
Lake Zurich, IL. 60047
APPROVED 2-13-03

1. Call To Order

Supervisor Tinerella called the meeting to order at 7:41pm.

2. Roll Call

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Knudtson and Sullivan.
Also present: Highway Commissioner Kruckenberg, Assessor Hoffman, Senior Director Neuschel and Ela Township Lawyer Keri-Lyn Krafthefer. Ela Township's new Youth Director Jessica McCarty arrived after the roll call but will be included. Trustee Burch arrived at 7:50pm. And also will be included in the official roll call.

3. Pledge of Allegiance

The Board led those in attendance in the pledge of Allegiance.

At this time Supervisor Tinerella asked the audience to observe a moment of silence in honor of the passing of the Lake Zurich Chamber Director Sam Mitchell, And Trustee Sullivan included the Assessor's Father and the Clerk's Mother-in-Law.

4. Public Comment

Barb Evans (representing the Cultural Arts Connection) wanted personally to invite the Ela Town Board to Creating Cultural Vitality, an event being held on January 28th, at the Ela Area Public Library.

5. Approval of Special 11/22/02 and Regular 12/12/02 Meeting Minutes

Supervisor Tinerella's motion to approve the November 22, 2002 Special Meeting Minutes with the following change, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Burch, Knudtson and Sullivan all voted aye and the motion carried 4 to 1. Trustee Black abstained because of the original meeting time being changed.

11/22/02 Special Meeting Minutes Changes

Page 1, item 2002 proposed Levy, Township increase %, change .049% to 4.9%.

Supervisor Tinerella's motion to approve the Regular December 12, 2002 Meeting Minutes with the following changes, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

12/12/02 Regular Meeting Minutes Changes

Page 1, item, Public Comment, bottom line, lost change to loss.

Page 5, 10th motion, Trustee Knudtson's second, change to Trustee Black's seconded the motion.

6.Audit Approval for expenditures listed in the Board Audit Reports **12/12/02-1/02/03 & 1/03/03-1/07/03**

3rd MOTION: Trustee Burch's motion to approve the expenditures, 12/12/02-1/02/03 & 1/03/03 -1/08/03, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

DATE	GEN. TOWN	GEN ASSIST.	GEN ROAD	PERM ROAD	PARK
12/12-1/2/03	\$55,268.17	\$358.37	\$9,862.77	\$37,897.52	\$60.38
1/3-1/8/03	\$23,196.01	0	\$971.69	\$8,029.58	0
FINAL TOTAL	\$78,464.18	\$358.37	\$10,834.46	\$45,927.10	\$60.38
<u>GRAND TOTAL</u>				<u>\$135,644.49</u>	

7. Supervisor's Report - K. Tinerella-Supervisor

The report was received and attached to the back of the minutes.

Some note worthy occurrences that have occurred since the writing of this report.

- a. A thank you to two residents in the community who decorated the Town Hall for Christmas. Mr. Dan Larios and Tom Tinerella.
- b. The Communication Manager and Supervisor met with a local website designer. This Designer has done Kildeer and St. Francis websites. The designer has quoted a price of about \$3500.00. The designer felt that the website could be completed in a month after receiving the go ahead. Have secured the domain name of Ela Township.gov. The benefit of getting a .gov domain name is that there is no charge. Trustee Black would like to have three more web site quotes, and Trustee Sullivan wanted all quotes to cover the same items. Trustee Knudtson wanted the quotes to include Site development and maintenance.
- c. A new program, called - Anytime-Anywhere. People donate their old cell phones, and this organization collects them and they are distributed to seniors, disabled persons, and low income families. This phone allows persons to be able to dial 911 in case of an emergency.

- d. Have received the Pace Grant contract agreement.

8. ELA “55” Plus Report - S. Neuschel, Senior Director

Received and attached to the back of the minutes.

Had about 1768 people at the Senior Center in December and large part of this number was the Holiday Party attendance.

9. ELA Township Youth Drop-in Center Report - J. McCarthy, Youth Director

The Board was introduced to the new Youth Drop-in Center Director Jessica McCarthy. Requesting Board approval to open the Youth-Drop-in Center on January 13th, 2003.

Also the name of the Youth-Drop-in center will be The Attic.

No motion is needed for the Youth Drop-in Center to open on January 13th, 2003.

The remainder of the Youth-Drop-in Director report will be attached to back of the minutes.

Trustee Sullivan’s motion to have the communication manager send out invitations from Ela Township to the Youth-Drop-in center steering committee, inviting the committee to a reception at the Attic, as a way of saying Thank You for their work on getting this program off the ground, and not to exceed \$350.00 for the reception, seconded by Supervisor Tinerella. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Supervisor Tinerella’s motion to get board approval to put signage on the Town Hall advertising the new Youth Drop-in Center, and for the banners not to exceed \$500.00, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

10. ELA Township Bus Service Report-N. Cunnie-Administrator

The report was received and attached to the back of the minutes.

Trustee Burch suggested that maybe the Youth-Drop-in director should think about obtaining a CDL license.

Trustee Sullivan will be meeting with the Bus drivers in the future.

11. Highway Commissioner’s Report- B. Kruckenberg, Highway Commissioner.

The report was received and attached to back of the minutes.

Items not covered in the report.

- a. Received about 200 responses from the survey that was in the last Township Newsletter for the drop off and disposal of branches, oil and paint.
- b. Received about twenty applications from the help wanted ad, will be hiring a part-time employee this month. This employee will be coordinating with SWALCO for disposal of paint and oil. Will open up this drop off program

around the first of April and will have a Saturday once a month for residents to drop off.

- c. Add to the agenda for February Board Meeting, Ordinance 2003-3 to grant an easement to a resident at Pepper and Overhill.

12. Assessor's Report- P. Hoffman

Received and attached to the back of the minutes.

13. Trustees- Standing Township Board Committee Reports

Finance Committee-Chairperson- Trustee Sullivan

Creating a new Budget- Line-Item FY03, General Town Fund, for Land and Building Acquisition-will be in effect in about thirty days, and the amount entered, will be about three and a half million dollars.

Youth and Family Committee- Chairperson-Trustee Black

Add to the agenda for the February Board meeting, information and discussion of a Social Worker for the Township.

Social Services Committee-Chairperson-Trustee Knudtson

Social Service Committee has sent out about twenty applications to all previous granted agencies, the return dead line is January 30th, 2003. Will review and approve the majority of the returned application at the February Board meeting. Standards will be stricter as the committee gains in experience. Committee meeting at 7:00pm, February 13th, 2003 (in place of the Finance Committee regular scheduled meeting time).

This meeting will include the following.

Chairperson recommendations

1. At regular Board meeting will review and approve the grant applications.
2. Any public comments, in favor of special Groups, please remit to the office or E-Mail before the February meeting. This will limit time at the meeting.
3. Recommend all applicants have a representative at the meeting to answer any questions that the Board may have.
4. Try to limit Agenda items for the February meeting.

UNFINISH BUSINESS

14. Road District Invoice Payments- Update from Administrator and Road Commissioner

Two Board Audits- 1st packet would include Invoices to review. 2nd packet would require Board signatures.

15. Meeting Procedures-Resolution #2002-07, Rev. A (from December meeting)- consideration to adopt.

Meeting Procedures Resolution #2002-07, Rev. A will be tabled indefinitely.

16. Ice Hockey Rink at Knox Park- Trustee Burch to present a plan-possible action to approve

Trustee Black's motion to approve materials for an ice rink at Knox Park, not to exceed \$1000.00, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

NEW BUSINESS

17. Personnel Policy- Finance Committee recommends approval of new policy-consideration to adopt

Clarification and rework, and will present at the next Finance Committee Meeting.

18. Budget Allocation for General Town Fund: land and building acquisitions- Finance Committee recommends dollar amount and new line item- consideration to approve

This item was explained and discussed under Agenda number 13, Trustees- Standing Township Board Committees reports, by the Finance Chairperson Trustee Sullivan.

19. Community Events for 2003/04 sponsored in part by Ela Township-discussion

Trustee Black will work with the Senior and Youth Directors, to come up with some creative ideas for a special event, sponsored by Ela Township.

19a. Added Agenda Item.

Highway Department Ordinance 2003-1-authorizing the Highway Commissioner to execute and enter into a master equipment lease/purchase agreement and a schedule of property with Harco leasing Company, Inc.

Trustee Knudtson's motion to pass the Ordinance number 2003-1 Road, with the understanding that we will ratify and formalize at the next meeting, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

At 9:11 pm. Supervisor Tinerella's motion to go into Closed Session to discuss Personnel, Land Acquisition and Pending Litigation, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

20. CLOSED SESSION- FOR THE PURPOSES OF approval of Minutes, Employee Issues, Land Acquisition and Pending Litigation

21. Return to Open Session- Action on Executive session items

No action was required on Closed Session items.

22. Other New Business

None

At 9:51pm.

23. Adjournment

Trustee Black's motion to adjourn, seconded by Trustee Knudtson. Roll Call:
Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and
the motion carried.

LUCY PROUTY ELA TOWN CLERK